



## ORDER FORMS FOR ALL TYPES OF WATCH SIGNS - Appendix 3

The Devon and Cornwall Community Watch Association is here to represent the concerns of members and their families. We operate entirely outside the police chain of command, so we can always promise an independent and confidential service.

Working in Support of Devon and Cornwall Police  
Charity No. 1074233 DaCCWA

**NAME OF NEIGHBOURHOOD WATCH SCHEME:** \_\_\_\_\_

**REPRESENTATIVE OF SCHEME ORDERING SIGN:** \_\_\_\_\_

**TEL. NO. DAYTIME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

SIGNS ARE NORMALLY FIXED TO COUNTY COUNCIL STREET LAMPS, WHERE SIGNS ARE FIXED DIRECT TO WALLS HOLES CAN BE DRILLED FOR FIXINGS.

SAFE WORKING PRACTICE FOR VOLUNTARY MEMBERS FIXING

NEIGHBOURHOOD WATCH SIGNS TO STREET LIGHTING COLUMNS

1. Persons involved must be physically fit enough to climb pairs of steps and must work in pairs. The second person to assist if needed.
2. Pairs of steps used must be of suitable 'A' frame construction, be checked for faults/damage and conveyed from site to site in a safe manner. If any signs of damage are found, they must NOT be used and alternative arrangements will need to be made, i.e. another pair of steps will need to be organised.
3. Where the column is set in a grass verge, extra care must be taken to ensure that the pair of steps is levelled properly before climbing to fix the signs. If the verge is excavated in any way then it must be reinstated before moving from the site.
4. It is essential that steps or ladders are NOT leant against lighting columns. This is for your own safety as they may slip or damage the post.
5. All necessary steps to ensure safety of members whilst carrying out these duties must be taken at all times. In addition
6. Signs should only be sighted on lighting columns and not on any other street furniture such as Traffic Regulation Order posts, bus stop signs or telegraph poles telegraph poles need independent permission so please ask when ordering
7. The lowest part of the sign must be at least 2.1 meters above footway level and should not be more than 3 meters from the ground; and Column numbers must not be obscured from view.

**SIZE OF SIGNS. Heavy duty foamex 400mm x 300mm £10.00 each**

**Light duty foamex . 400mm x 300mm £ 5.00 each Mini Si**

**Window Stickers. free of charge.**

**All these items are subject to a postage charge unless we use the police internal mail where you can pick them up from your local Police station.**

**All Signs come with fittings.**

**Please note you will require planning permission from the County Council to put these signs up on lamp posts, unless you have already got this prior to ordering your signs.**

**The sign must not be sited where it is likely to obscure a driver's view of any traffic sign or signal, NOR must it be fixed to any pole belonging to Western Power Distribution.**

**Please make cheques payable to DaCCWA for the full amount and send order form and to:**

**David Braziel** DaCCWA Rep  
24 Wickham Close  
East-the-Water  
BIDEFORD  
Devon  
EX39 4FH

E-mail: [davidbrazielnhw@btinternet.com](mailto:davidbrazielnhw@btinternet.com)

Phone 01237 421838

		<u>Price Each</u>	<u>Amount</u>	<u>Total</u>
1	Neighbourhood Watch Signs 400 x 300	£10.00		
2	Farm Watch Signs 400 x 300	£5.00		
3	Boat Watch Signs 400 x 300	£5.00		
4	Horse Watch Signs 400 x 300	£5.00		
5	No Cold call signs 300 x 200	£3.00		
6	Neighbourhood Watch Window Stickers	Free		
			TOTAL	