

Erection of Neighbourhood Watch Sign Application Form

Highway Authority* Standard Conditions for Signing within the Highway.

* 'Highway Authority' means Devon County Council, or their Agents.

- 1 Only schemes set up by a bona-fide Watch Committee or Organisation, in conjunction with the police, may be signed.
- 2 The Watch Committee or Organisation will be responsible for the cost and provision of any signs and their subsequent maintenance with no cost to the highway authority.
- 3 Any sign is to be set at, or near the boundary of the Watch area and may be fixed to existing street furniture, including lamp columns, poles and street name plates.

- Note: (i) Street name plates are the responsibility of City/Borough/District Councils.
- (ii) Telegraph posts are the responsibility of British Telecom.
- (iii) Street Lighting columns (usually metal) are the responsibility of DCC.
- (iv) Electricity poles (not lamp columns) are the responsibility of Western Power and they do **NOT** allow any fixings to them.

Separate, additional, permission will need to be sought from the appropriate body if it is proposed to affix a sign(s) to their equipment.

- 4 No sign is to be affixed to traffic light signal posts, or any post/lamp column on to which a traffic sign is already mounted. Except that it may be mounted with a community place name sign in a manner agreed with the highway authority, when the watch area covers the community.
- 5 A sign when erected over a footway shall be mounted with the lower edge, normally 2.3m, but not less than 2.1m above the footway or with the upper edge no more than 3m above the footway.
- 6 A sign is to be securely fixed, with clips or banding, in a manner to be agreed, in advance, with the highway authority.
- 7 A sign shall **not** be sited such that it obscures a driver's view of a traffic sign, or traffic light signal.
- 8 The highway authority retains the right to remove or reposition a sign(s):-
 - (i) if the signs(s) fall into disrepair, or
 - (ii) in the view of the highway authority, otherwise constitute a hazard, or

- (iii) if the highway authority wish to affix a traffic sign, or traffic light signal, at or near the site of the watch sign.
- 9 Only approved signs will be acceptable. Any sign designs for watch scheme types not covered will need to be agreed in advance with the police and highway authority.
- 10 The following information should be included with the application:-
 - (i) A plan showing the proposed location of the signs and a description of what item of street furniture is to be used. If the item of street furniture has an identification number this should be included, for example street lighting columns have an identifying number.
 - (ii) Details of the type of fixing to be used.

Signed in Agreement.....
(Watch Co-ordinator)

Date.....

Watch Scheme Co-ordinator's details (please print)

Name

Address

.....

.....

Telephone No

Please send your completed form to:

**Shane Bayley
Lighting Engineer Area North
Street Lighting Dept.
Matford Offices
County Hall
Topsham Road
EXETER EX2 4QD**